

**MINUTES OF VIDEOCONFERENCE MEETING NO. 2347
COMMISSIONERS OF JEFFERSON COUNTY
JEFFERSON COUNTY DRAINAGE DISTRICT NO. 7**

Place: 4749 Twin City Highway, Suite 300
Port Arthur, Texas

Date: May 4, 2021

Present: Commissioners
Richard Beaumont
Lester Champagne
James Gamble, Sr.
Matthew Vincent
Phil Kelley, Manager
Pete Steele, Attorney

Absent: Albert Moses, Jr.

Visitors: Allen Sims, DD7
Dean Depew, DD7
Brady Girouard, DD7
Garrett Boudoin, DD7
Kim Carrol, Texan Engineering & Consulting, LLC (via Zoom)

The meeting was called to order at 2:00 p.m. by Chairman Beaumont after ascertaining that the Notice of Meeting had been posted in accordance with the law.

Commissioner Vincent gave the invocation.

Minutes of Meeting No. 2346

The Minutes of Meeting No. 2346 was approved as read.

Consider Award of Contract for HMGP Grant Administration Services Related to Damage Repairs and Mitigation Improvements as a Result of Tropical Storm Imelda, DR-4466

Mr. Allen Sims advised that the District has applied for Hazard Mitigation Grant Program (HMGP) funds for Tropical Storm Imelda, for which a potential award was received. A feasibility study is now required to analyze the benefit to cost ratio in order to secure the actual funding for the Rodair detention pond. The next step is to hire a

grant administrator to perform the benefit to cost ratio analysis for the feasibility study. The District received two proposals, one from Tidal Basin Government Consulting and another from Jeffrey S. Ward & Associates, Inc. A panel of 3 staff members was formed to rank the proposals. Mr. Sims stated that the rankings were very close. Both firms know the District, and they are both qualified; however, Tidal Basin was slightly cheaper. A recommendation letter was received from Kim Carroll, of Texan Engineering & Consulting, LLC stating the committee recommends that the District enter negotiations for a contract with Tidal Basin Government Consulting.

Commissioner Vincent questioned the language used in the recommendation letter and explained it was his understanding that the proposals are "hard money" proposals and do not require negotiations. Mr. Kelley stated the Request for Proposals contained a fixed dollar amount for the contract and the Board could award the contract pending clarification of the recommendation letter wording. Subsequently, Kim Carroll concurred with Mr. Kelley's statement regarding the fixed dollar amount for a contract and stated the wording used in the recommendation letter was incorrect. Commissioner Vincent moved to award the contract for HMGP Grant Administration Services to Tidal Basin Government Consulting. Commissioner Champagne seconded the motion. The motion carried.

Sabine Pass to Galveston Bay Project Summary

Mr. Brady Girouard gave a brief update on the Sabine Pass to Galveston Bay Project Summary (SP2GB) Project. Contract 1 is progressing slowing. There are still issues with their soil mix design, but the District is confident that we have adequate

protection in place for temporary flood control. Contract 2 has no progress to report. Contract 3 is moving forward with relocate designs, coordinating between RDS, Galveston and the Chicago District. Contract 3A is underway and is approaching the 65% design level. Contract 3B is in the relocation phase and is reaching 95% design phase. Contract 4 will be divided up and a Contract 5 will be created which will produce a lot of relocates. The District is currently working on funding agreements with Motiva, Chevron Phillips Chemical, and Valero. Mr. Girouard added that we have some relocation issues with the Corps of Engineers. Although Valero and Motiva both have been very cooperative in working with the District on the relocations, they are not likely to give up the requested easement that the Corps of Engineers has requested. These projects produce several relocates, with some of the larger ones being the Port Arthur ISD old Woodrow Wilson School (historic structure), as well as the Lamar State College Girls Softball Building and the Old Armory Building which is in close proximity to the current line of protection. Motiva also has a very large pipeline corridor with approximately 30 underground and about 15 above ground pipelines in an existing pipe rack. Commissioner Gamble inquired about the safety of the project along the sea wall. Mr. Sims explained the preventative measures taken during construction to protect the public.

Manager's Miscellaneous Reports/Financials

Since the date of the last Commissioner's meeting, the following work has been done:

HFPL Maintenance/Herbicide Crew

Herbicide Application:

- CI, CIA, C3, C6, C9, CI3, C14,
- Main A at Nall, Lat. A2, A4A, A4B, AS, A6
- B2, B2 ext., B4, B4A, B4A ext., B4B, Pit at PS 17.

Levee:

- Repaired ruts on HFPL near PS 10.
- HFPL repair near Closure Structure 11, between Sta. 337+02 and 338+95
- Prepping site for demo of structure at 4414 Lakeshore Dr.

Misc.:

- Cut around gates at Rodair Gully and W. Port Arthur Rd.
- Leveled dirt mounds at PS 7 and Halbouty so tractors can mow the area.
- Trimming trees and underbrush on Rodair Gully

Contractor:

- Evans Contractors: Mowing HFPL and District Rights-of-Ways. 1, 2, 3, 4, 5, 6, 6A, 10, 10A

Control Center Operation and Pump Station Maintenance Report

Station 5 Annex

Hook up new 25HP motor on vertical sump pump with 120 Volt Oil Solenoid. Check Rotation and place in Auto.

Station 19

Sump Pump, motor grounded, disconnected for crew to pull.

Station 16-Annex

Changing out fuel solenoids on Engines.

Mechanic Shop

Repair and re-lamp security lights.

Station 10

Repair security light on generator building. Re-lamp fluorescent lights inside station.

Station 14

Generator-pump fuel pump to get engine started. Check valve on Generator fuel system needs repair by mechanics.

Station 6

Unit 4 Sump pump greaser, motor burnt out, replace motor, test and return to Auto.

Fab Shop

Troubleshoot to find bad 480volt light that is tripping breaker. Change ballast and bulb in light fixture to fix problem.

Station 7

Unit 8 sump pump-disconnect motor for crew to fix oil seal on pump.

Station 3

Trash Rake-change out bad solenoid on hydraulic system. Test run Rake

Station 1,2, 3, 15 & 19

Test run automatic Rakes.

Station 19

Sump Pump-check pump-motor grounded, disconnect for crew to remove.

Station 10

Instrument man and electricians working to keep station operational during Corp of Engineers project.

Construction Notes - Alligator Bayou Pump Station Annex

April 10, 2021 – April 23, 2021

Monday, April 12:

- Alligator Project: Allco worked on site today. Weather conditions were sunny. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco repaired the Vibro last Friday and started back pulling sheet piling today. The operator was able to pull (10) sheets by 10 am. The fan blades on the Vibro power pack came apart, shutting down the Vibro again. The crew is welding steel support plates to the top of the remaining sheet piling. Allco received another power pack late in the day to replace the broken one. The barges were moved close to the bank so that the crew could remove and replace the power packs.

Tuesday, April 13:

- Alligator Project: Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco's crew hooking up the hydraulic hoses for the new power pack to the Vibro. The crew started back pulling sheet pile and pulled (6) sheets as of 10 am. The crew is also re-water jetting around (5) sheets that are harder to pull.

Wednesday, April 14:

- Alligator Project: Allco worked on site today. Weather conditions were cloudy with a slight chance of rain later in the day. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco pulled the (5) sheets that were water-jetted around yesterday and moved the sheets to the bank to get them out of the water. The crew is continuing to weld steel support plates to the top of the sheet pile.

Thursday, April 15:

- Alligator Project: Allco worked on site today. Weather conditions were cloudy. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco's crew is working on the 110-ton crane, performing maintenance on the hydraulic system. The crew started water jetting around more piling around 1 pm. The crew is continuing to weld steel reinforcing support plates to the top of the sheet pile.

Friday, April 16:

- Alligator Project: Allco worked on site today. Weather conditions were cloudy and windy. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco's crew is water jetting around the sheet piling. After lunch, the crew started removing another section of strongback I-beams from the sheet pile wall. The crew is continuing to weld steel reinforcing support plates to the top of the sheet pile.

Monday, April 19:

- Alligator Project: Allco worked on site today. Weather conditions were sunny. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco pulled (16) sheets of piling today. The crew is continuing to weld steel support plates to the top of the sheet pile. E.S.I. (1) is on site changing out the LED light fixture on the top, West side of the station. The fixture was changed because it had water in it.
- DD7's crew noticed that there was no air pressure in the air tanks. Shane started trouble shooting the electric air compressor and found that the coil on the contactor was burned out. The assumption is that this occurred when power was lost on Friday causing the coil to single phase since the backup generators do not work yet. Shane said he would get another coil and replace the damaged one. It was documented that the electric air compressor is out of service for the time being.

Tuesday, April 20:

- Alligator Project: Allco worked on site today. Weather conditions were sunny. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco's crew is pulling more sheet piling, around (12) sheets were pulled today. The crew is continuing to weld steel support plates to the tops of the sheet piling.

Wednesday, April 21:

- Alligator Project: Allco worked on site today. Weather conditions were sunny. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco's crew is working on pulling sheet pile. They were able to get (3) sheets to move, but the operator is having problems with the Vibro. The Vibro needs servicing and more hydraulic oil. The crew is continuing to weld steel reinforcing support plates to the top of the sheet pile.

Thursday, April 22:

- Alligator Project: Allco worked on site today. Weather conditions were sunny. The site conditions were dry.
- Allco superintendent (1) on site Terrell (1) with (5) operators/laborers reported.
- Allco is waiting on hydraulic oil to be delivered for the Vibro so that they can service the machine and start pulling more sheet pile. The crew is continuing to weld steel support plates to the tops of the sheet piling. They moved the barge down and started water jetting around the sheet piling.

Friday, April 23:

- Alligator Project: Allco did work on site today; however, DD7's site representative was off, so a daily report was not generated.

Permits

Texas Gas Service – Proposed Underground Pipeline Crossing of Atlantic Main Extension by HDD Method. Mr. Garrett Boudoin recommended approval with a Five Hundred Fifty and No/100 (\$550.00) Dollar permit fee and no bond required subject to the special conditions contained within the permit. Commissioner Vincent moved to approve Mr. Boudoin's recommendation. Commissioner Gamble seconded the motion. The motion carried.

Commissioner Vincent asked if the Nederland School District had contacted the District regarding permits for the construction on their new schools. Mr. Boudoin informed the board that a meeting was held with the City of Nederland and the developers. Mr. Sims added that although the school district did not contact the District regarding permit requirements, there are detention ponds in their plans, so they had considered the District's design requirements.

Checks & Purchase Orders
Maintenance Fund

Ck. No. 18262 – Barron Cook
\$125.25 – TWIC Card Reimbursement

Ck. No. 18263 – Dan Delich Consulting
\$3,595.73 – Legislative Consulting Fees

Ck. No. 18264 – Dannenbaum Engineering Group
\$34,156.40 – Sabine Pass to Galveston Project; Groves Detention HMGP Project

Ck. No. 18265 – Duck's Dragline Services, Inc.
\$7,580.00 – Rental LS250X4 Trackhoe, 4/16 – 4/29-21; Rental LS250X4 Trackhoe, 4/28 – 4/29/21; Rental Cutter Head, 4/28 – 4/29/21

Ck. No. 18266 – FILMR, LLC
\$168.00 – Social Media

Ck. No. 18267– GP Evans Contractors
\$42,885.00 – Mowing Levee

Ck. No. 18268 – Groves Equipment Rental Co., Inc.
\$2,700.00 – Rental 15 Ton Crane, 4/17 – 5/16/21

Ck. No. 18269 – James Gamble, Sr.
\$270.00 – Health Insurance Reimbursement May 2021

Ck. No. 18270 – Jeffrey S. Ward & Associates, Inc.
\$5,833.33 – Groves Detention HMGP Project; Halbouty Detention HMGP Project

Ck. No. 18271 – Jereem A. Augustine
\$97.00 – Reimbursement for CDL License

Ck. No. 18272 – Johnny's Towing & Recovery
\$300.00 – Rental of Transport Truck, 4/20/2021

Ck. No. 18273 – M & S Unlimited Services, LLC
\$250.00 – Rental of Transport Truck

Ck. No. 18274 – Mazzanti & Associates LLC
\$2,500.00 – Legislative Consulting Fees

Ck. No. 18275 – Ray Russo
\$8,500.72 – Legislative Consulting Fees

Ck. No. 18276 – Richard Beaumont
\$207.58 – Reimbursement for Health Insurance June 2021

Ck. No. 18277 – Waukesha-Pearce Industries, Inc.
\$8,347.00 – Rental Komatsu Dozer, 3/22 – 4/19/21

Ck. No. 18278 – Elite Card Payment Center
\$644.69 – Travel & Meeting Expense to Austin, Tx

Commissioner Gamble moved that the checks from the Maintenance Fund be approved for payment. Commissioner Vincent seconded the motion. The motion carried.

Chairman Beaumont asked if there were any questions or comments from the public. There were none.

Executive Session – Pursuant to Section 551.072, Texas Government Code, Regarding Property Acquisition and Pursuant to Section 551.074, Texas Government Code, Regarding Personnel

At 2:31 p.m., the Commissioners entered an Executive Session pursuant to Section 551.072, Texas Government Code, regarding property acquisition and pursuant to Section 551.074, Texas Government Code, regarding personnel.

At 3:24 p.m., the meeting returned to regular session.

Consider and Take Action, if Any, on Items Discussed in Executive Session

Commissioner Champagne moved to authorize the District's Manager to negotiate a purchase of the property at 3033 Oak West in Nederland, Texas. Commissioner Vincent seconded the motion. The motion carried.

Commissioner Champagne moved to present a new contract to the Manager for a one (1) year term, with the option for another one (1) year term acceptable to all parties. Commissioner Gamble seconded the motion. The motion carried.

At 3:26 p.m., Commissioner Vincent moved that the meeting be adjourned. Commissioner Gamble seconded the motion. The motion carried.


Albert Moses, Jr., Secretary


Richard Beaumont, Chairman